



THE ARCHITECTS REGISTRATION BOARD OF JAMAICA
2A Caledonia Crescent, Kingston 5. Telephone: 926-8060



**THE ARCHITECTS REGISTRATION BOARD
THE JAMAICAN INSTITUTE OF ARCHITECTS**

WRITTEN EXAMINATION APPLICATION FORM

First Name: Middle Name:

Last Name:

Gender: Female Male Date of Birth:

Address: Street Name & No.:

City :

E-mail:

Telephone:

I hereby apply to sit the joint Architects Registration Board/Jamaican Institute of Architects written examination and enclose the following supporting documents:

1. A recent photograph (not more than six months old) duly certified by a Justice of the Peace*
2. A copy of my professional degree/diploma duly certified by a Justice of the Peace who has seen the original*
3. Verification of CAA, NAAB or other validation/accreditation of degrees/ schools*
4. Verification that I have successfully completed the ARB/JIA Practical Experience Scheme with Log Book
5. Verification that my Case Study has been approved by the ARB/JIA
6. Application fee of \$7,500.00

I agree to abide by the regulations sent to me with this application form.

Signed:

Date:

* N.B. Items 1., 2. and 3. are not applicable to JIA Associate members



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REGULATIONS

1. Entry to the written examination is open to candidates who have obtained a professional degree in architecture as recognised by the accrediting body/validating body in that jurisdiction and accepted by the Jamaican Institute of Architects/Architects Registration Board, and who have subsequently successfully completed the JIA/ARB Practical Experience Scheme with Log Book and whose Case Study has been approved.
2. Fees for the written examination are subject to periodic review and adjustment. The current fee will be indicated on the application form.
3. Application forms together with the appropriate fee and all other submittals (see items 1 to 6 on the application form) must be received by the Examination Organiser on or before the required date and time specified. If none has been specified that date shall not be later than one week before the date of the examination.
4. Non-submission of supporting documents and fees (except as per footnote on the application form) for the written examination will render the application null and void.
5. Absence from any part of the written examination will render the application null and void unless a medical certificate is provided prior to or on the day of the examination.
6. The Examination Organiser reserves the right to refuse entry or re-entry to the examination.
7. Examination papers are to be returned at the end of the written examination.
8. The written examination will be a pass/fail exam. No score will be issued to any candidate.
9. No verbal results will be given on the day of the final assessment. Candidates should only attend the Oral Interview for the period of their interview. Candidates will normally be notified of their results by post or recorded delivery within two weeks of their interview.